

TOWN OF WALLINGFORD POLICE DEPARTMENT
ADA NOTICE

The Town of Wallingford Police Department does not discriminate on the basis of the disability in admission to, access to, or operation of its programs, services, or activities. The Town of Wallingford Police Department does not discriminate on the basis of disability in its hiring or employment practices.

The Police Department will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in the Department's programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

This notice is provided by Title II of the American with Disabilities Act of 1990.

Questions, concerns, complaints, or requests for additional information regarding the ADA may be forwarded to the Police Department's designated ADA Compliance Coordinator.

Lt. Stacy Sacharko
ADA Coordinator
Wallingford Police Department
135 North Main Street
Wallingford, CT 06492
203-294-2800
ssacharko@wallingfordpd.org

Individuals who need auxiliary aids for effective communication in programs and services of the Police Department should make their needs and preferences known to the ADA Compliance Coordinator as soon as possible and, if related to a prescheduled event, no later than 48 hours before such event.

The ADA does not require the Police Department to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

The Police Department will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy.

This notice is available upon request in large print, on audio tape, and in Braille, from the ADA Compliance Coordinator.

William Wright, Chief
Police Department

3/30/15

Town of Wallingford Police Department Grievance Procedure Under the Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in employment practices and policies or the provision of services, activities, programs, or benefits by the Wallingford Police Department.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Lt. Stacy Sacharko
ADA Coordinator
Wallingford Police Department
135 North Main Street
Wallingford, CT 06492
203-294-2800
ssacharko@wallingfordpd.org

Within 15 calendar days after receipt of the complaint, the ADA coordinator will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting the ADA coordinator will respond in writing, and, where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the Wallingford Police Department and offer options for substantive resolution of the complaint.

If the response by The ADA coordinator does not satisfactorily resolve the issue, the complainant and/or his//her designee may appeal the decision of the ADA coordinator within 15 calendar days after receipt of the response to the Town Attorney or his or her designee.

Within 15 days after receipt of the appeal, the Town Attorney or his or her designee will meet the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting the Town Attorney or his or her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by the ADA Coordinator, appeals to the Town Attorney or his or her designee, and responses from the ADA Coordinator and Town Attorney or his or her designee will be kept by the ADA Coordinator and Town Attorney for at least three years.