# Instructions for Obtaining a Precious Metal, Secondhand and Pawnbrokers Dealers License

#### Application:

Please be sure to fill out the application entirely. Incomplete applications will not be accepted and will delay the process. Make sure to have your application notarized as we do NOT have a notary here.

#### Fees:

#### Pawnbroker License

Initial License- \$50.00 Yearly Renewal \$25.00 \$2,000.00 Bond Required

#### Precious Metals License

Initial License- \$10.00 Yearly Renewal \$10.00

#### Secondhand Dealers License

Initial License ~ \$250.00 Yearly Renewal \$100.00 \$10,000.00 Bond Required

#### Combination Secondhand Dealers/Pawnbroker License

Initial License- \$250.00 Yearly Renewal \$100.00 \$10,000 Bond Required for Both

Please make the above amount out to the **Wallingford Police Department** in the form of money order or bank check.

#### Fingerprinting:

#### The State no longer accepts money orders or bank checks to accompany fingerprints.

You must pre-enroll to be fingerprinted and pay online. The website to enroll is <a href="https://ct.flexcheck.us.idemia.io/cchrspreenroll">https://ct.flexcheck.us.idemia.io/cchrspreenroll</a>. The service code specific to Wallingford Police Department fingerprints for **Pawnbroker is 2301-CC4F**, **Precious Metals is E1C6-2F12 and Secondhand Dealer is 9FB7-8F44**. Once you are pre-enrolled to be fingerprinted, you MUST bring a printed copy of the barcode with you. If the barcode does not accompany the fingerprints, we will not be able to accept the pistol permit application. Please note, once you complete the pre-enrollment process and pay online, there are no refunds.

Fingerprinting services are available Monday, Wednesday and Friday from 10:00am - 11:00am. There is **NO** fingerprinting done on Tuesday, Thursday, Saturday and Sunday.

Please allow 8-12 weeks for the Police Department to process your application. If you have any questions regarding the status of your application, please contact the Wallingford Police Department Records Division at 294-2810. The Records Division is open Monday – Friday, 8:00 am – 4:00 pm.

### Employee Background Checks:

All employees must be listed on Page #3 of the application and will be subject to a background check. **Please supply the employee(s) date(s) of birth**.

Please refer to the following website for requirements for above licenses: www.cga.ct.gov/current/pub/chap409.htm or www.cga.ct/gov/current/pub/chap409.htm

Rev. 3/24/2023

<b>Application for Licensi</b>	ng under C.C	G.S. Chapters 409/41	4
Date of Application:	Date of Fingerprint:		
Type of	<u> </u>		
Application:  Pawnbroker   Initial License fee \$50	€ Renewal \$25		
C Secondhand Dealer C Initial License fee \$250	C Renewal \$100		W
C: Combination Pawnbroker/Secondhand Dealer	○ Initial License fee \$250		January Control of the Control of th
	C Renewal \$100	Wallingford Police Depar	tmen
Precious Metal or Stones Dealer   C Initial Licens	se fee \$10 💮 Renewal \$10	135 North Ma	ain Stree
Name of Business:		_Wallingford,	CT 0649
Type of Business:		Phone: (203)	294-281
туре от очантезэ,		Fax: (203)	294-287
Last Name of Applicant:			
First Name of Applicant:	Sex:	Place of Birth	
Middle Name of Applicant:			-
Applicant's Date of Birth:	Race:	Age:	
BUSINESS ADDRESS		APPLICANT'S RESIDENTIAL ADDRESS	
Street Address:	Street Address:	2	<del></del>
own or City/State:	Town or City/St	itate:	•
Cip/Postal Code:	Zip/Postal Code	le:	
Business Phone:	Home Phone:		
Applicant's Current Occupation:	Cell Phone:		
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Street Address with the street			
Check here if an additional sheet is attached for locat used by business for purchase, receipt, storage or sale	ions e of property	Check here if an additional sheet is attached fo applicant's residential addresses	r

Name of Applicant:				-			Date of /	Application:			<b>1</b> .	
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Name of Employer:											•	
Name of last supervisor:		· ·								(		
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Check here if an addit	ional sheet	is attached fo	or applicant	's emplo	yment hi	story						
PREVIOUS EXPERIE	NCE Has	pplicant had	previous ex	perlence.	in the typ	e of busi	ness for wh	ich a license	is:being soi	ight unde	r this app	lication
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Name of last supervisor:			· · ·		r		-					
Dates of employment:	From:		To:		]						<u></u>	
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Name of Ap	plicant:		****			Date of A	pplication:		,
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# Noncriminal Justice Applicant's Privacy Rights

Requesting Entity: _	wallingford Police Department
readment Direct.	

As an applicant who is the subject of a national fingerprint-based criminal history record check for a noncriminal justice purpose (such as an application for employment or a license, an immigration or naturalization matter, security clearance, or adoption), you have certain rights which are discussed below. All notices must be provided to you in writing. <sup>1</sup> These obligations are pursuant to the Privacy Act of 1974, Title 5, United States Code (U.S.C.) Section 552a, and Title 28 Code of Federal Regulations (CFR), 50.12, among other authorities.

- You must be provided an adequate written FBI Privacy Act Statement (dated 2013 or later), by the agency that will receive your criminal history results, when you submit your fingerprints and associated personal information. This Privacy Act Statement must explain the authority for collecting your fingerprints and associated information and whether your fingerprints and associated information will be searched, shared, or retained. <sup>2</sup>
- You must be advised in writing of the procedures for obtaining a change, correction, or update of your FBI criminal history record as set forth at 28 CFR 16.34.
- You must be provided the opportunity to complete or challenge the accuracy of the information in your FBI criminal history record (if you have such a record).
- If you have a criminal history record, you should be afforded a reasonable amount of time to correct or complete the record (or decline to do so) before the officials deny you the employment, license, or other benefit based on information in the FBI criminal history record.
- If agency policy permits, the officials may provide you with a copy of your FBI criminal history record for review and possible challenge. If agency policy does not permit it to provide you a copy of the record, you may obtain a copy of the record by submitting fingerprints and a fee to the FBI. Information regarding this process may be obtained at https://www.fbi.gov/services/cjis/identity-history-summary-checks and https://www.edo.cjis.gov.
- If you decide to challenge the accuracy or completeness of your FBI criminal history record, you should send your challenge to the agency that contributed the questioned information to the FBI. Alternatively, you may send your challenge directly to the FBI by submitting a request via https://www.edo.cjis.gov. The FBI will then forward your challenge to the agency that contributed the questioned information and request the agency to verify or correct the challenged entry. Upon receipt of an official communication from that agency, the FBI will make any necessary changes/corrections to your record in accordance with the information supplied by that agency. (See 28 CFR 16.30 through 16.34.)
- You have the right to expect that officials receiving the results of the criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.<sup>3</sup>

Updated 11/6/2019

If you need additional information or assistance, please contact:

Connecticut Records:
Department of Emergency Services and Public Protection State
Police Bureau of Identification (SPBI)

1111 Country Club Road
Middletown, CT 06457
860-685-8480

Out-of-State Records:
Agency of Record
OR
FBI CJIS Division-Summary Request
1000 Custer Hollow Road
Clarksburg, West Virginia 26306

SIGNATURE	DATE

This document must be retained by the Entity.

<sup>&</sup>lt;sup>1</sup> Written notification includes electronic notification, but excludes oral notification.

<sup>&</sup>lt;sup>2</sup> See https://www.fbi.gov/services/cjis/compact-council/privacy-act-statement

<sup>&</sup>lt;sup>3</sup> See 5 U.S.C. 552a(b); 28 U.S.C. 534(b); 34 U.S.C. § 40316 (formerly cited as 42 U.S.C. § 14616), Article IV(c); 28 CFR 20.21(c), 20.33(d) and 906.2(d).

Requesting Entity:	Wallingford Police Department	
Requesting Entity:	Wallingford Police Department	

## FBI Privacy Act Statement

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

As of 03/30/2018

Note: This privacy act statement is located on the back of the FD-258 fingerprint card.

SIGNATURE	DATE

This document must be retained by the Entity.

# Federal Bureau of Investigation United States Department of Justice Privacy Act Statement

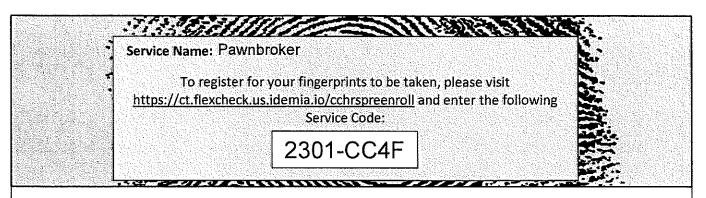
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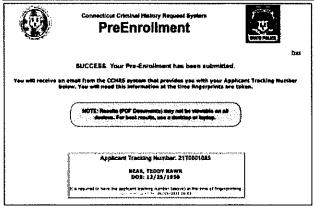
As of 03/30/2018

# Connecticut Criminal History Request System Fingerprint Service Code Form



Service Code is unique to your hiring/licensing agency. Do not use this code for another purpose.

- After entering the Service Code, confirm the Fingerprint Reason by selecting the "Yes This information looks Correct" option.
- Complete the Pre-Enrollment information as completely as possible. All fields in bold font/blue highlight are mandatory to move forward with the process. After filling out all applicable fields, move to the next section by selecting the "Submit Pre-Enrollment" button at the bottom of the screen.
- After completing the pre-enrollment steps, a confirmation screen will appear confirming registration is complete, including your Applicant Tracking Number. <u>This Tracking Number will need to be taken to</u> your fingerprinting session. It will also be sent to the e-mail address you provided during registration.





# CHAPTER 409\* PAWNBROKERS

\*Sec. 21-39 et seg. cited. 201 C. 89.

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Sec. 21-40. Issuance of licenses. Fees.

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Sec. 21-42. Memorandum to person pawning, pledging or selling property. Payment terms.

Sec. 21-43. Weekly reports. Penalty.

Sec. 21-44. Rates of interest.

Sec. 21-45. Sale or disposition of pledged property.

Sec. 21-46. Security not defeated by out-of-state conditional sale.

Sec. 21-46a, Seizure of property by law enforcement officer.

Sec. 21-47. Penalties.

Sec. 21-39. License required. Loans on intangible property excepted. No person, corporation, limited liability company or partnership shall, in any city or town of this state, engage in or carry on the business of loaning money upon deposits or pledges of wearing apparel, jewelry, ornaments, household goods or other personal property, or of purchasing such property on condition of selling the same back again at a stipulated price, unless such person, corporation, limited liability company or partnership is licensed as a pawnbroker; but the provisions of this chapter shall apply only if such property is deposited with a lender, and shall not apply to loans made upon stock, bonds, notes or other written or printed evidence of ownership of property or of indebtedness to the holder or owner of any such securities.

(1949 Rev., S. 4663; P.A. 97-164, S. 1.)

History: P.A. 97-164 added references to "limited liability company".

Cited. 201 C. 89.

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Sec. 21-40. Issuance of licenses. Fees. The selectmen of any town and the chief of police of any city may grant licenses to suitable persons to be pawnbrokers and to carry on the business of lending money on the deposit or pledge of personal property, or of purchasing such property on condition of selling it back again at a stipulated price, or of purchasing such property from a person who is not a wholesaler, in such town or city respectively, and may revoke such licenses for cause; but the selectmen shall not grant such licenses for the carrying on of such business within the limits of any city. The person so licensed shall pay, for the benefit of any such city or town, respectively, to the authority granting such license a license fee of fifty dollars, and twenty-five dollars per year thereafter

for renewal of such license, and shall, at the time of receiving such license, file, with the mayor of such city or the first selectman of such town, a bond to such city or town, with competent surety, in the penal sum of two thousand dollars, to be approved by such licensing authority, and conditioned for the faithful performance of the duties and obligations pertaining to the business so licensed. Each such license shall designate the place where such business is to be carried on and shall continue one year unless sooner revoked. No license shall be issued under this section by the selectmen or chief of police to any person who has been convicted of a felony. The selectmen or chief of police may require any applicant for a license under this section to submit to state and national criminal history records checks. If the selectmen or chief of police require such criminal history records checks, such checks shall be conducted in accordance with section 29-17a.

(1949 Rev., S. 4664; 1972, P.A. 223, S. 28; P.A. 97-164, S. 2; P.A. 01-175, S. 18, 32.)

History: 1972 act provided for \$25 fee per year for renewal of license; P.A. 97-164 included the business of lending money on the "deposit" of personal property and the business "of purchasing such property from a person who is not a wholesaler", prohibited the issuance of a license to any person convicted of a felony, authorized the fingerprinting of applicants and required any fingerprints taken to be submitted to the F.B.I. for a national criminal history records check; P.A. 01-175 replaced provisions re fingerprinting and national criminal history records check with provisions re state and national criminal history records checks pursuant to Sec. 29-17a, effective July 1, 2001.

Cited, 201 C. 89.

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Sec. 21-41. Record of property received and of persons depositing, pledging or selling same.

(a) No pawnbroker or person who loans money on the deposit or pledge of wearing apparel, jewelry, ornaments, household goods or other personal property or purchases such property on condition of selling the same back again at a stipulated price or purchases such property from a person who is not a wholesaler shall take, receive or purchase such property without receiving proof of the identity of the person depositing, pledging or selling the property. Such identification shall include a photograph, an address, if available on the identification, and an identifying number. Any person who wilfully violates any provision of this subsection shall, for a first violation, have committed an infraction and, for a second or subsequent violation committed within two years of a prior violation, be guilty of a class A misdemeanor.

(b) Each such pawnbroker or person carrying on such business of loaning money on the deposit or pledge of personal property or of purchasing such property on condition of selling the same back again at a stipulated price or of purchasing such property from a person who is not a wholesaler shall maintain a record-keeping system deemed appropriate by the chief of police in cities and by the selectmen in towns, in which shall be entered in English, at the time he receives any article of personal property by way of pledge, pawn or purchase, a description of such article, the name, residence, proof of identity as required in subsection (a) of this section and a general description of the person from whom, and the day and hour when, such property was received. Such record-keeping system and the place where such business is carried on and all articles of property therein may be examined at all times by any state police officer, by any municipal police officer, by the selectmen of the town or any person by them designated or, if such business is carried on in a city, by the chief of police of such city or any person by him designated. Any state police officer or municipal police

officer of the town or city where the business is carried on who performs such an examination may require any employee on the premises to provide proof of his identity.

(1949 Rev., S. 4665; P.A. 93-115; P.A. 97-164, S. 3; P.A. 05-288, S. 87.)

History; P.A. 93-115 added new provisions as Subsec. (a) requiring a person depositing or purchasing items from a pawnbroker to provide proof of identification, designating former provisions as Subsec. (b); P.A. 97-164 amended Subsec. (a) to delete reference to "loan broker", include any person who "purchases such property on condition of selling the same back again at a stipulated price or purchases such property from a person who is not a wholesaler", replace the provision that no pawnbroker or person shall "sell" such property without proof of "identification" of the person "purchasing" the property with provision that no pawnbroker or person shall "purchase" such property without proof of "the identity" of the person "selling" the property, require the identification to include an address "if available on the identification" and include "an identifying number", and add penalty provision of an infraction for a first violation and a class A misdemeanor for a second or subsequent violation committed within two years, and amended Subsec. (b) to include the business of loaning money on the "deposit" of personal property and the business "of purchasing such property on the condition of selling the same back again at a stipulated price or of purchasing such property from a person who is not a wholesaler", require the maintenance of a "record-keeping system" rather than a "book", include articles received by "purchase" in the record-keeping requirement, authorize examination "by any municipal police officer" and authorize any state policeman or municipal police officer to require any employee to provide proof of his identity; P.A. 05-288 made technical changes in Subsec. (b), effective July 13, 2005.

Cited, 201 C, 89.

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Sec. 21-42. Memorandum to person pawning, pledging or selling property. Payment terms. Each such pawnbroker shall, at the time of making any loan on a pawn or pledge of personal property or of purchasing such property on condition of selling the same back again at a stipulated price or of purchasing such property from a person who is not a wholesaler, deliver to the person who pawns, pledges or sells such property a memorandum or note containing the entry required to be made in his record-keeping system by the provisions of section 21-41. Each such pawnbroker shall pay for any property received by pawn, pledge or purchase only by check, draft or money order and shall not pay cash for any such property except when the pawnbroker cashes a check, draft or money order for the person who is pawning, pledging or selling the property. When the pawnbroker cashes a check, draft or money order, he shall require proof of the identity of the person presenting the check, draft or money order in accordance with subsection (a) of section 21-41. Any person who wilfully violates any provision of this section shall be guilty of a class A misdemeanor.

(1949 Rev., S. 4666; P.A. 97-164, S. 4.)

History: P.A. 97-164 made section applicable to a pawnbroker who purchases property on condition of selling the same back again at a stipulated price or purchases property from a person who is not a wholesaler, required the delivery of a memorandum or note to a person who sells property to a pawnbroker, replaced "book" with "record-keeping system", deleted prohibition on a pawnbroker charging for making the entry in the book or delivering the memorandum or note, required a

pawnbroker to pay by check, draft or money order for any property received and prohibited payment by cash except when the pawnbroker cashes a check, draft or money order, required the pawnbroker to receive proof of identity when cashing a check, draft or money order and added penalty provision of class A misdemeanor.

Cited. 201 C. 89.

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Sec. 21-43. Weekly reports. Penalty. Each such pawnbroker shall make, weekly, a sworn statement of his transactions, describing the goods received and setting forth the name and residence and a description of the person from whom the goods were received, to the chief of police in cases of cities and boroughs, and in other cases to the town clerk of the town in which such pawnbroker resides. Any such pawnbroker who wilfully fails to make the report required by this section shall be fined not more than one hundred dollars.

(1949 Rev., S. 4667.)

Cited, 201 C. 89.

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Sec. 21-44. Rates of interest. No pawnbroker or person who loans money on the deposit or pledge of personal property shall take or receive, for the use of money loaned on personal property, any more than the following rates: For the use of money amounting to fifteen dollars or less, five per cent per month or fraction thereof; for the use of money exceeding fifteen dollars in amount and not exceeding fifty dollars in amount, three per cent per month or fraction thereof; for the use of money exceeding fifty dollars in amount, two per cent per month or fraction thereof.

(1949 Rev., S. 4669; P.A. 97-164, S. 5.)

History: P.A. 97-164 deleted reference to a "loan broker", included the loaning of money on the "deposit" of personal property and deleted reference to "directly or indirectly" taking or receiving interest.

Pawnbroker does not violate this section until he actually receives the unlawful interest. 63 C. 385. Discrimination in rate of interest allowed pawnbrokers is proper. 82 C. 234; 83 C. 1; 218 U.S. 5; Id., 563. Cited. 120 C. 664. Cited. 123 C. 95. Applies to repurchase transactions. 201 C. 89.

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Sec. 21-45. Sale or disposition of pledged property. No pawnbroker shall sell or dispose of any personal property left with him in pledge for money loaned in less than two months from the day when the same is left in pledge as aforesaid. All such property may be sold or disposed of at the premises of such pawnbroker or at public sale after advertisement in a daily newspaper published in the town in which such pawnbroker carries on business, at least once two days before the date of the sale or sales, which advertisement shall state the numbers of the pledge tickets representing the property offered for sale, and the date or dates when such tickets were issued.

(1949 Rev., S. 4670; P.A. 97-164, S. 6.)

History: P.A. 97-164 replaced references to "lender" with "pawnbroker", reduced from six to two months the period pledged property must be held, and replaced provision that all such property "shall be sold or disposed of, at public or private sale," with provision that all such property "may be sold or disposed of at the premises of such pawnbroker or at public sale".

Cited. 77 C. 150. Applies to repurchase transactions. 201 C. 89.

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Sec. 21-46. Security not defeated by out-of-state conditional sale. Section 21-46 is repealed.

(1949 Rev., S. 4671; 1959, P.A. 133, S. 10-102.)

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Sec. 21-46a. Seizure of property by law enforcement officer. Whenever property is seized from the premises of a pawnbroker by a law enforcement officer, such officer shall give the pawnbroker a duly signed receipt for the property containing a case number, a description of the property, the reason for the seizure, the name and address of the officer, the name and address of the person claiming a right to the property prior to the pawnbroker and the name of the pawnbroker. If the pawnbroker claims an ownership interest in such property he may request the return of such property by filing a request therefor with the law enforcement agency in accordance with the provisions of section 54-36a.

(P.A. 97-164, S. 8.)

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Sec. 21-47. Penalties. (a) Any person, corporation, limited liability company or partnership which engages in the business of a pawnbroker, or in any business described in section 21-39, unless licensed according to law, or after notice that its license has been revoked, shall be guilty of a class D felony, and also shall forfeit treble the amount loaned on the property so pledged to any person

injured thereby who sues therefor.

(b) Any person, corporation, limited liability company or partnership which wilfully violates any of the provisions of this chapter for which no other penalty is provided or neglects to keep a record-keeping system in the English language or to make the entries therein as provided by law or refuses to allow the same to be inspected by the proper officers or receives an article of personal property by way of pawn, pledge or purchase from any minor, knowing or having reason to believe him to be a minor, shall be guilty of a class A misdemeanor.

(1949 Rev., S. 4668; P.A. 97-164, S. 7.)

History: P.A. 97-164 added reference to "limited liability company", increased the penalty for engaging in business without a license to a class D felony, increased the penalty to a class A misdemeanor for violating provisions of the chapter for which no other penalty is provided, neglecting to keep a record-keeping system or make the required entries, refusing to allow inspection of such system and receiving property from a minor and designated said latter penalty provision as new Subsec. (b).

Cited. 201 C. 89.

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